

## CHAPTER 6 (Revised 9/7/04)

### MAYOR

#### Sections:

1. Election and term of mayor.
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3. Vice mayor; presiding officer pro tem.
4. Compensation of mayor.
5. Oath of office.
6. Vacancy in the office of mayor.
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#### **Section 1. Election and term of mayor.**

The mayor is elected by and from the council, and serves until a successor is elected and has qualified. The council shall meet on the first Monday after certification of the regular election and elect a mayor who takes office immediately. The mayor serves a one-year term and may serve as mayor only while a member of the council.

#### **Section 2. Duties of mayor.**

The mayor is the chief administrator and executive power in the city is vested in the mayor. The mayor acts as ceremonial head of the city and executes official documents on authorization of the council. The mayor presides at city council meetings and as a council member shall vote on all matters. The mayor does not have the power of veto. The mayor may hire necessary administrative assistants and may authorize an administrative official to appoint, suspend, or remove subordinates in conformance with the city's personnel ordinances. As chief administrator the mayor shall:

- A. Appoint, suspend, or remove city employees and administrative officials as provided in the city's personnel ordinances (Chapter 75);
- B. Supervise the enforcement of city law and carry out the directives of the council;
- C. Prepare and submit an annual budget and capital improvement program for consideration by the council, and execute the budget and capital improvement program adopted;
- D. Make monthly financial reports and other reports on city finances and operations as required by the council;
- E. Exercise custody over all real and personal property of the city;
- F. Serve as personnel officer, unless the council authorizes the mayor to appoint a personnel officer;
- G. Perform such other duties, as required by law or ordinance or lawfully prescribed by the council.

#### **Section 3. Vice-mayor; presiding officer pro tem.**

A vice-mayor is elected by and from the council for a term of one year and until a successor is elected and has qualified. The vice-mayor shall be elected and take office immediately at the council meeting held on the first Monday after certification of the regular election.

#### **Section 4. Compensation of mayor.**

The mayor [may] [may not] receive compensation for service to the municipality in addition to compensation received as an elected official. A separate stipend of \$\_\_\_\_\_ shall be paid for each meeting attended on city business. Per diem payments or reimbursements for expenses are not compensation under this section.

#### **Section 5. Oath of office.**

The mayor before entering the duties of office shall affirm in writing an oath of office as provided for council members in

Chapter 5, Section 4 of this Code.

The oath is filed with the clerk.

**Section 6. Vacancy in the office of mayor.**

- A. The council shall, by two-thirds concurring vote, declare the office of mayor vacant only when the person elected
  - 1. Fails to qualify or take office within 30 days after election or appointment;
  - 2. Unless excused by the council, is physically absent from the city for 90 consecutive days;
  - 3. Resigns and the resignation is accepted;
  - 4. Is physically or mentally unable to perform the duties of office;
  - 5. Is convicted of a felony or of an offense involving a violation of the oath of office;
  - 6. Is convicted of a felony or misdemeanor described in A.S. 15.56;
  - 7. Is convicted of a violation of A.S. 15.13;
  - 8. No longer physically resides in the city; or
  - 9. If mayor of a second class city, misses three consecutive regular council meetings and is not excused;
- B. A vacancy in the office of mayor shall be filled by and from the council. A mayor appointed under this subsection serves the balance of the term to which appointed, except the mayor may serve only while a member of the council.
- C. Recall provisions of Section 8, Chapter 5 of this Code apply to the office of mayor.

**Section 7. Mayor is ex-officio officer.**

The mayor is an ex-officio member of every committee or department organized or functioning under this Code.